

FOR ALL OCCASIONS

The Resource Center
7026 Old Katy Rd. #109
Houston, Texas 77024-2124

**STANDARD AGREEMENT
FOR AN OPEN ACCOUNT**

DATE _____

We are very pleased that you are interested in obtaining an open account with our company. The following information should be completely provided as we must justify the trust we will place in your company based on your past business experience.

Full Name of Company or Individual		<input type="checkbox"/> Individual	
Street Address		<input type="checkbox"/> Partnership	
Billing Address		<input type="checkbox"/> Corporation	
City		State	Zip
Nature of Your Business		No. Employees	Years At This Location:
Is Your Company a <input type="checkbox"/> Branch <input type="checkbox"/> Subsidiary		Name of Parent Company:	
		Years In Business:	

State _____
If incorporated less than three years a current financial statement must be attached.

NAME, ADDRESS, and TELEPHONE NUMBER OF OFFICERS OR OWNERS OF FIRM:

_____	_____	_____
_____	_____	_____
_____	_____	_____

REFERENCES: Please list graphic arts firms, office supply and other businesses where you have had an open account in the past year:

Name: _____	Location: _____
Name: _____	Location: _____
Name: _____	Location: _____
Name: _____	Location: _____
Name: _____	Location: _____

BANKING REFERENCES:

Bank: _____	Location: _____	Acct. No: _____
Bank: _____	Location: _____	Acct. No: _____

Amount of Credit Desired in any 30 Day Period \$ _____

The information contained herein is for the purpose of obtaining an open account with the Seller (hereinafter referred to as Seller), and is warranted to be true by the undersigned applicant (hereinafter referred to as Buyer). This application is subject to acceptance by the Seller. In the event that this application is accepted by the Seller, the following provisions constitute a contractual agreement between the Buyer and the Seller:

- A. The Buyer hereby requests the Seller to grant credit to the Buyer and in consideration of such credit agrees to pay all debts hereinafter incurred by the Buyer at the rate of interest herein described.
- B. The Buyer further agrees to comply with the Terms and Conditions printed in this agreement, and the Buyer's signature hereto warrants that he has read, understands and accepts those Terms and Conditions printed.
- C. The Buyer represents that it is presently solvent and agrees to notify the Seller within ten (10) days of the occurrence of any event which renders it insolvent.

SIGNED: _____ BY: _____
(Name of Firm or Company) (Name and Title)

PERSONAL GUARANTEE: In consideration of the extension of credit to the firm named herein above, the undersigned hereby personally guarantees the payment of such account in full in accordance with the terms and conditions thereof.

PERSONAL SIGNATURE: _____ HOME ADDRESS: _____
HOME PHONE # _____

SEE BACK FOR TERMS AND CONDITIONS

TERMS AND CONDITIONS:

Payment for all purchases are due on the 10th day of the month following delivery of that order. All purchases and credits occurring after the 22nd day of a month will appear on the periodic statement for the next month. No finance charge will be added to the amount due if paid within thirty (30) days from date on which payment is due. A finance charge will be made on any balance of any account that is thirty (30) days past due, at the periodic rate of one and one-half percent (1.50%) per month; which is an annual percentage rate of eighteen (18) percent. The amount of finance charge for each month shall be added to the balance past due for the purposes of completing future finance charges. Payment shall be made to the Seller in U.S. Currency at its offices in Harris County, Texas.

Should the credit of Buyer in the judgment of the Seller, become impaired at any time, the Seller has the right to require payment in advance before making further shipments, and to demand immediate performance of the Buyer of all obligations imposed upon him by this agreement. This contract cannot be modified except by a writing signed by both parties to this agreement.

The Buyer bears the risk of loss of or damage to or destruction of the goods from the time of delivery. The Seller retains title to the goods until the Buyer pays the entire purchase price as specified plus any interest hereon. In addition to all other liens allowed by law, until full payment, the Seller reserves the right to enter on the premises where such property is located without legal process, and to remove the goods therefrom regardless of the manner of their attachment to the real estate or the terms of sale, mortgage, or lease of real estate.

Unless otherwise modified by any provision of this contract, it is expressly agreed that this contract shall be governed by the statutes and the common law of the State of Texas, including the Uniform Commercial Code as adopted and amended.

Orders regularly entered, whether verbal or written, cannot be cancelled by the Buyer except upon terms that will compensate the Seller against loss. Any experimental work performed at the Buyer's request will be charged for at current rates and may not be used without the consent of the Seller.

Any claims for defects, damages or shortages of an order delivered must be made by the Buyer in writing within a period of ten (10) days after delivery. Failure to make such claim within the specified time constitutes an acceptance and admission that the order fully complies with the terms, conditions, and specification required. The Seller's liability shall be limited to the stated selling price of any defective goods, and shall in no event include special consequential damages, including profits (or profits lost).

If there is any breach of or default under this agreement and if the same is placed in the hands of an attorney for collection, or if collected by lawsuit or through the probate or bankruptcy court, or if any action of foreclosure be had hereunder, Buyer shall be liable for reasonable attorney's fees, collection expenses, court costs, filing fees incurred by the Seller.

These terms and conditions expressly govern any debts owed by the Buyer to the Seller or any transactions between the Buyer and the Seller.

The Seller, or any credit bureau or investigative agency employed by the Seller, is hereby authorized to investigate the references herein listed or statements or other data obtained from the Buyer or from any other persons pertaining to the Buyer's credit or financial responsibility. The Buyer has read and understands the foregoing terms and conditions of this application for credit and has signed the same as an indication of intent to enter into an agreement with Seller for the future purchase of goods and services from time to time. The Buyer also understands that upon acceptance of this application by the Seller, this document constitutes an agreement between the Buyer and the Seller for payment of debts owed to the Seller in return for the delivery of goods ordered or performance of services requested by the Buyer.

FOR CREDIT DEPARTMENT USE ONLY:		
Length of Time Sold:	1. _____	2. _____
High Credit	_____	_____
Terms	_____	_____
Pays when due	_____	_____
Other Comments	_____	_____
Credit Limit Authorized: \$	_____	Account Number Assigned: _____
Authorized by: _____	Date: _____	

NOTES: _____

